



INVITATION TO BID NO: 2217294      ADDENDUM NO: 01

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING

INVITATION TO BID ADDENDUM

FOR:      TONER CARTRIDGES, AFTER MARKET

REQ. AGENCY                   : 999999  
                                  PURCHASING DIVISION  
AGENCY REQ. NO.           :  
T-NUMBER                    : T490  
DATE ISSUED                : 04/30/10  
VENDOR NO.                 :  
VENDOR PHONE NO.         :  
SNAP REQ. NO.             : 1437704  
BUYER NAME                : JENNIFER LORETZ  
BUYER PHONE NO.          : (334) 242-7370

BID MUST BE RECEIVED BEFORE:  
DATE: 05/17/10   TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:  
DATE: 05/18/10   TIME: 10:00 AM

PLEASE READ ALL INSTRUCTIONS CAREFULLY

THE FOLLOWING CHANGES ARE HEREBY ADDED TO AND MADE A PART OF  
(INVITATION TO BID NUMBER 2217294    )

THE PURPOSE OF THIS ADDENDUM IS AS FOLLOWS:

REMOVE 1380520, 1380850 AND 1380950 FROM THE TARGET LIST. THE  
CARTRIDGE PART NUMBER LISTED AS E31 IS INCORRECT. THE CORRECT  
CARTRIDGE PART NUMBER IS E310.

NEW BID RETURN DATE: 05/17/10 BY 5:00 PM  
NEW BID OPEN DATE: 05/18/10 AT 10:00 AM

THE ADDENDUM MUST BE SIGNED AND RETURNED BY THE BID RETURN DATE.  
FAILURE TO DO SO WILL RESULT IN BID REJECTION.

\* \* \* \* \* END OF ADDENDUM \* \* \* \* \*

STATEMENT OF UNDERSTANDING

I UNDERSTAND THE ADDENDUM AND THAT IT MUST BE SIGNED IN INK AND RETURNED  
(UNLESS INDICATED OTHERWISE) WITH THE BID OR SEPARATELY, PROPERLY IDENTIFIED AND  
RECEIVED PRIOR TO DATE AND TIME SPECIFIED.

ADDENDUM NOTARIZATION  
NOT REQUIRED

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
AUTHORIZED SIGNATURE (INK)

\_\_\_\_\_  
MAIL ADDRESS

\_\_\_\_\_  
TYPE/PRINT AUTHORIZED NAME

\_\_\_\_\_  
CITY, STATE, ZIP

\_\_\_\_\_  
PHONE INCLUDING AREA CODE